



## Heritage Academy

### Parent Volunteer Profile Form

2900 Barberry Avenue, Columbia, MO 65202

Phone: (573) 449-2252

[office@heritageacademyofcolumbia.com](mailto:office@heritageacademyofcolumbia.com)

[www.heritageacademyofcolumbia.com](http://www.heritageacademyofcolumbia.com)

Parent Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Name of person to contact in the event of an emergency: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Daytime Phone No: \_\_\_\_\_

**Please indicate by a check mark which category (ies) you prefer to volunteer in as Heritage Academy seeks to match you with a need:**

<input type="checkbox"/>	Classroom Volunteer	<input type="checkbox"/>	Office Support	<input type="checkbox"/>	Lunch Room Monitor	<input type="checkbox"/>	Door Monitor	<input type="checkbox"/>	Research
<input type="checkbox"/>	Yearbook	<input type="checkbox"/>	Study Hall Monitor	<input type="checkbox"/>	Class Sponsor	<input type="checkbox"/>	Club Leader	<input type="checkbox"/>	Errands
<input type="checkbox"/>	Special Events	<input type="checkbox"/>	Clerical Support	<input type="checkbox"/>	Technology Support	<input type="checkbox"/>	Other: _____		

*\* If interested in Classroom Volunteering, please list the grades/subjects of interest:*

\_\_\_\_\_

\*Volunteering in this role will not require you to complete a Criminal Background Check

#### Volunteer Confidentiality Agreement:

I recognize that, by volunteering at Heritage Academy, I may gain access to information that may be considered confidential related to students, families, employees or the operation of the school. I agree that I will not use or disclose such information to other persons during my participation in a Heritage volunteer position or subsequent to it.

#### Agreement to Criminal Background Check:

As a matter of protocol, Heritage Academy requires all parents, teachers, alumni, and other volunteers who have accept a formal supervisory or support role which has been established by the school and will involve direct interaction with students to complete and submit a completed Criminal Background Check authorization form to the school office before stepping into the assigned role. Heritage Academy will pay the processing fee the state requires to process Criminal Background Checks. **Note: If you are a teacher already employed by Heritage Academy, it is not necessary to submit another Criminal Background Check.**

**Volunteer Affirmation:** I have read and understand Heritage Academy's Volunteer Confidentiality Agreement and agree to abide by it.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date